



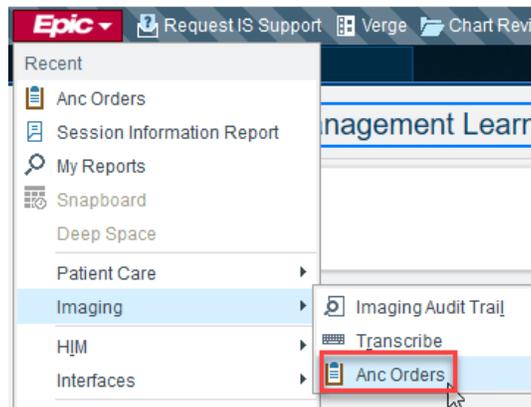
Outside Studies for Comparison

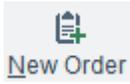
Previously when Outside Studies were imported, orders and accession numbers were generated directly in Intellispace PACS.

Beginning 3/27/23, new Sectra workflows will require users importing studies to enter orders in Epic.

Try It Out

1. In the **Imaging** section of the **Epic menu**, select **Anc Orders**. (You can wrench this activity into your Hyperspace toolbar for quick access)



2. From the **Ancillary Orders** activity, click the **New Order** button  and complete the required fields:
 - a. **Referring Provider:** Enter the referring provider's name or type Provider Not in System.
 - b. **Department:** The department will default to your login department.
 - c. **Procedure:** Type **Outside** and choose a procedure from the Procedures Preference List (**DO NOT USE the Facility List**), click **Accept**.
 - d. **Priority and Class:** ****Will default to Routine and Third Party**.**
 - e. **External Exam Date:** Enter the date the exam was performed.
 - f. **External Exam Time:** If the time of the exam is unknown, enter 12:00.
 - g. Click **Accept**.
3. The order will fall off the **Ancillary Orders** activity and the study will appear in the **Imaging** section of **Chart Review**.

Ancillary Orders

Refresh Settings New Order Copy Order Appt Desk Schedule Edit Notes Add Scans

No data to display

New Order

Referring Prov: LEONARD, TAMMY JOANN [1586] a

Department: MIF DIAG RAD b

Procedure: X-ray Outside Study for Comparison

Priority: Routine d Class: Third Party d

Diagnosis Modifiers

CC Recipients [Expand](#) Method C A

Prompt

External Exam Date e

External Exam Time f

Reason for Exam

Additional indications:

Order Comments:

g Accept Cancel

Order Search

OUTSIDE c

Preference List Facility List

Procedures c

Name	Type	Pref List
X-ray Outside Study for Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COM...
CT Outside Study For Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COMP...
Fluoroscopy Outside Study for Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COMP...
Mammogram Outside Study for Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COMP...
MR Outside Study For Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COMP...
NM Outside Study For Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COMP...
PT/CT Outside Study For Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COMP...
Ultrasound Outside Study for Comparison	Imaging	MWHC RIS OUTSIDE STUDY FOR COMP...

Accept Cancel

DO NOT USE