You'll get an invite through your <u>@rafimaging.com</u> email address (For this example all screen shots came from my experience using my external email address (stevehughes451@gmail.com):

test web client D Inbox ×			
Stephen P Hug to me 👻	ghes	GEP 1:01 PM (3 minutes ago)	
Images are not displayed. Display images below - Always display images from Stephen.Hughes@mwhc.com			
Dec 21 Mon	test web client   View on Google Calendar   When Mon Dec 21, 2020 1pm - 1:30pm (EST)   Who Stephen P Hughes*   Yes Maybe No	Agenda Mon Dec 21, 2020 No earlier events 1pm test web client No later events	
Microsof	t Teams meeting		
Click here to jo	bin the meeting		
Or call in (aud	io only)		
+1 540-741-83	26,,526911347# United States, Roanoke		
Phone Conference ID: 526 911 347#			
Find a local number   Reset PIN			

Help MWHC save money and improve your audio experience by using a headset and joining the conference through your PC or using the "Teams" App on your phone or tablet. Please only use Phone Audio as a last resort.

## 2. Click on the "Click here to join..." link:

Images are not displayed. Display images below - Always display images 1



## Microsoft Teams meeting



3. You can launch the meeting using your browser or, if you have the Teams App installed locally, you'll be able to launch using the app (even form an invitation that comes from outside your organization), but let's continue by using the browser:

ncher.html?url=%2F_%23%2Fl%2Fmeetup-join%2F19%3Ameeting_YjYzZmNhOTctOGExMi00MT2	ZkLTg0OTgtMzhhYjEyZTEzNWY0%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%
Reports   Discovery Mail - nadiamhugh- Open Microsoft Teams? https://teams.microsoft.com wants to open this Always allow teams.microsoft.com to open link	Open Microsoft Teams Cancel
How do you want to join your Teams meeting?	<b>Download the Windows app</b> Use the desktop app for the best experience.     Image: Continue on this browser     No download or installation required.     Image: Open your Teams app     Already have it? Go right to your meeting.

4. Here's what you'll see if you just choose the browser option. Note that the only real difference is you will enter your name in the field next to the "Join" button, and you will be connected as a Guest of the host (in this case MWHC):



5. To Share your screen, you will use the same button as you would in the desktop version:



6. The Sharing option menu looks a bit different in the browser version, but it works the same as in the desktop version.



7. Just Select your screen sharing option (entire screen, application only, or your browser tab) and hit Share:



8. Just click "Stop sharing" when you're done:

