

# RAF- Sectra PACS/VNA Solution & Integration with PowerScribe 360

## Accessing Sectra IDS7 workstation and UniView View:

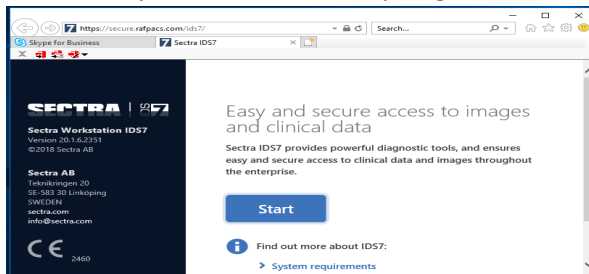
Please Note: For IDS7, you must use Internet Explorer (IE 10). IDS7 only runs on Windows 7 (64 bit) or Windows 10 (which is default 64-bit).

- **Steps to follow to access the Sectra IDS7 workstation:**

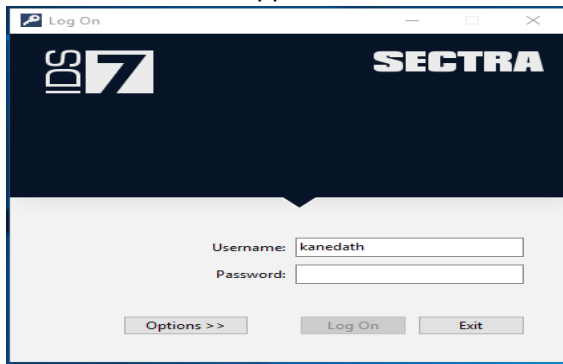
- Click on the URL below-

<https://secure.rafpacs.com/ids7/>

it will take you to Sectra- Startup Page-



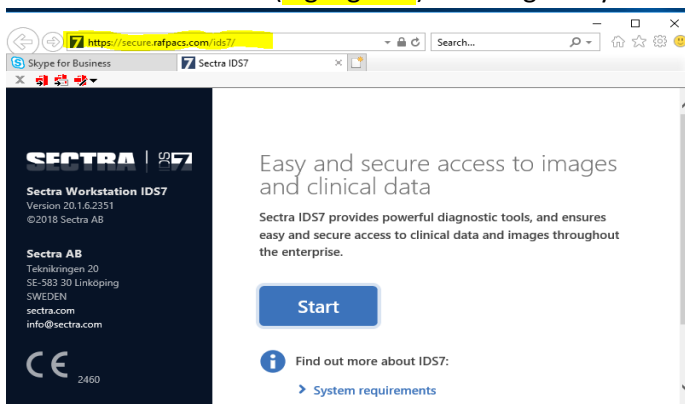
Click on Start – The applet will be downloaded and Log-in Screen will be displayed-



Please note when you log-in from the Radiology Workstations it will display your local account user name. Please change it to your Sectra account user name – e.g. Krishna Anedath = kanedath.

- **To create shortcut to your desktop**

Please select the URL (**highlighted**) and drag it to your desktop-



For Support Contact:

Krishna Anedath – [kanedath@rafadmin.com](mailto:kanedath@rafadmin.com), or

Rebecca Kuske – [rkuske@rafadmin.com](mailto:rkuske@rafadmin.com)

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you will have to follow this process on every workstation that you read studies from.

- Once Sectra application is launched, PowerScribe 360 is automatically launched. You will get the default log-in screen for PS360. Please note: The default log-in for PS360 server is the MWHC PS360 Server (called "default"). We must add the RAF-PS 360 server.
- Steps to Add the RAF PS360 Server are listed below:
  - (a) once you see the PS-360 Login Screen select the File on the top left
  - (b) Select Manage Servers
  - (c) Select add option
  - (d) Provide a name - the name I have entered is RAF-PS360
  - (e) URL to enter is - <https://ps360web-app.rafpacs.com/ras/>
  - (f) System will generate a message - please select YES
  - (g) Done, Now you will see the option to select the server for PS360 dictation
  - (h) For Sectra, please select the PS-360 server (option)
- Please review the Attached PDF files (Launching Sectra & PS360) that Sectra Application Resource had created during on-site training sessions.

### As a Reminder:

- PowerScribe 360 will **not launch** until the **dictate button** is clicked in Sectra.
- **Radiologists should uncheck "Enable single sign-on"** in iSite. To do this, click the P in the upper right corner of iSite. Then under User Preferences, PowerScribe 360 preferences. Scroll down and uncheck the "Enable single sign-on" and hit apply. This will prevent PowerScribe from automatically logging you in when using iSite so that if you forget to switch the PowerScribe server back to DEFAULT, the workstation will not suffer a hard crash.

For Support Contact:

Krishna Anedath – [kanedath@rafadmin.com](mailto:kanedath@rafadmin.com), or

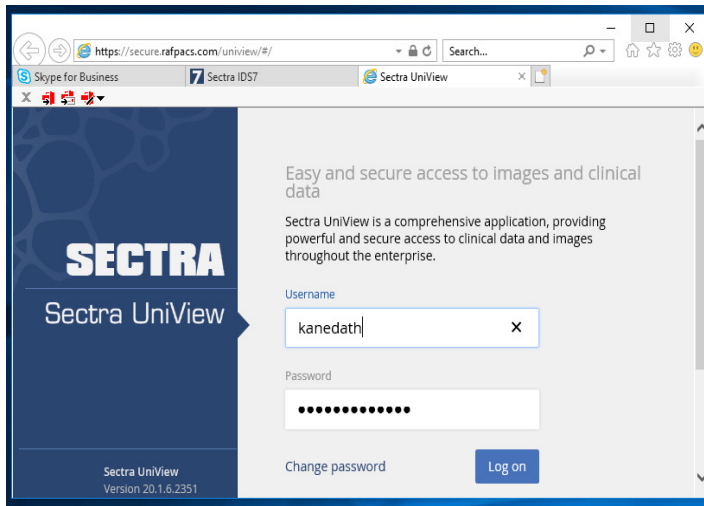
Rebecca Kuske – [rkuske@rafadmin.com](mailto:rkuske@rafadmin.com)

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- **Steps to follow to launch Sectra UniViewer:**  
Please note the UniViewer has no Browser Restrictions.

<https://secure.rafpacs.com/uniview/>

you will get the Sectra UniViewer log-in screen:



Username and Password is same for IDS7 Workstation & UniViewer

- UniViewer application screen is displayed below:



Users can search for patients using MRN & Patient Name.

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## The RAF Workflow for Outside Exams:

1. When the study is imported in IDS7, the status is automatically changed to **In Progress** by Sectra
2. When all QA has been performed, the tech/user will manually change the status to **Verified**, and it will now be available on the Rad worklist.
3. When the Rad clicks the dictate button, the status automatically changed to **Dictated**. If they want to discard the report, they **need to manually** change the status of the exam back to **Verified after they have discarded in PowerScribe**.
4. After they sign the report, the status will **stay as Dictated for the 3-minutes** until PowerScribe finalizes it. The PACS status should update after that 3-minute window. The updates status is **FINAL**, and the study will drop-off from the radiologist worklist.

We are still in transition mode to the new Sectra PACS/VNA solution. During the transition phase if you encounter any issues please feel free to call me (Krishna) @ 904-651-3544.

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